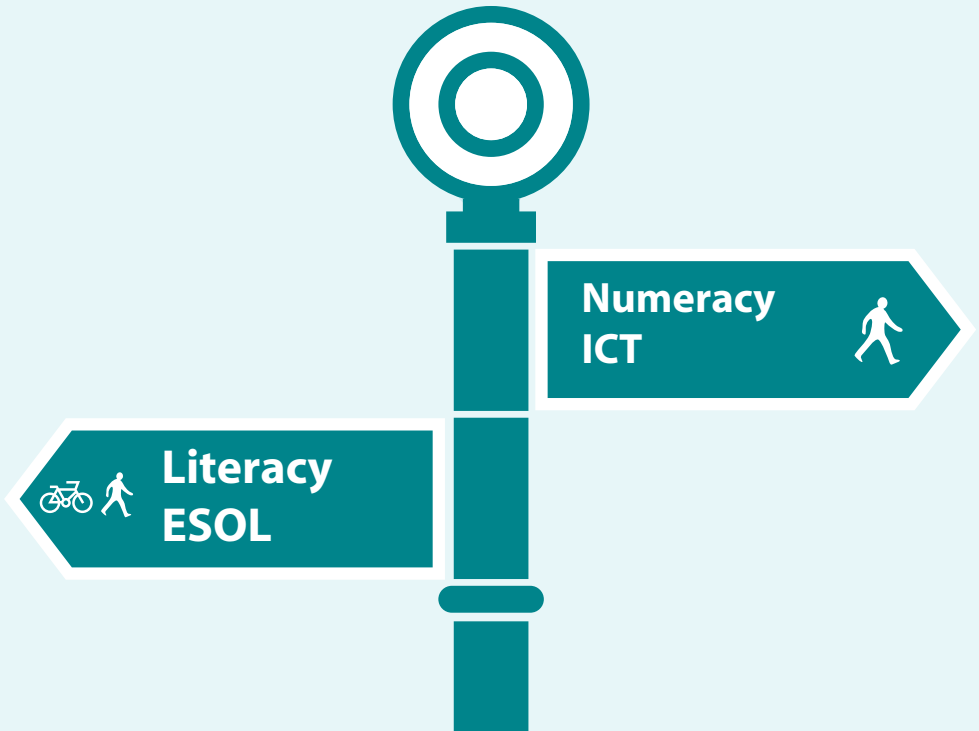


Skills for Work and Life

Free training to upskill your staff



Skills 4 Work and Life is a new programme for voluntary and community sector organisations who have staff with basic skills needs.

Skills for Work and Life, is a national strategy for improving adult literacy, numeracy, language (ESOL), and ICT. To take advantage of this programme we will need to conduct a simple one-to-one assessment with candidates. Your staff will then be referred to a local training provider who will deliver the training at no cost to your organisation. This opportunity is open to staff at all levels within your organisation. YFA Consultancy & Training is delivering this programme as partner in the Work Skills Partnership - a consortium of training providers with expertise in the development of work-based skills.



YFA Consultancy & Training
www.yfassociates.co.uk

What is *Skills 4 Work and Life*?

Skills 4 Work and Life is an opportunity for London based voluntary and community sector organisations to train staff with basic skills needs for free. Our consultants work with your organisation to develop an organisational training plan.

YFA is delivering *Skills 4 Work and Life* as a partner in the Work Skills Partnership, managed and led by the Portobello Business Centre.

More information about the Work Skills Partnership can be found at the WSP website: <http://www.workskillspartnership.co.uk>

What does it offer?

- We will conduct individual *Skills 4 Work and Life* assessments to identify the training needs of staff who need help with basic skills
- Staff with needs will then be referred to *Skills 4 Work and Life* training providers.

Who can join *Skills 4 Work and Life*?

London based voluntary and community sector organisations with up to 250 staff at all levels (e.g. volunteers, front-line staff, administrators and managers) who have basic skills needs in ICT, numeracy, literacy and ESOL may be eligible for assessments.

To find out more about the *Skills 4 Work and Life* programme and how it can help your organisation - or to arrange an assessment visit from one of our consultants, please contact:

Donna Archibald on Tel: 020 7277 6693
or email: darchibald@yfassociates.co.uk
(Please include 'S4WL' in the subject line)



YFA Consultancy & Training
www.yfassociates.co.uk

20 Brockley Cross Business Centre
Endwell Road
London SE4 2PD



EUROPEAN UNION
European Social Fund



Leading learning and skills